

## **Hardware – Minimum Bid Specifications**

- Desktop Universal Film Scanner minimum 11" X 17" screen scanner

Recommended Daily Usage

- Unit must be rated for over 1,000 scans per day.

Film Formats

- Microfiche, Jackets, Aperture cards

Magnification lenses

- 23 - 50x Zoom Lens

Focus control

- Manual user interface

Image Rotation

- Motorized prism rotation

Scan Speed

- 4.5 seconds@ 200 dpi

Scanning Resolution

- 200 - 800 dpi, selectable

Video Printer Output Resolution

- 400 dpi

Printing method

- to customer provided network or user printers

Exposure control

- Auto or manual

Print modes

- Text, Photo, Fine (Fine is N-P mode only)

Printing functions

- Auto Frame Masking and Auto Centering

Halogen lamp

- 20V, 150W (DDL)

Power requirements

- AC 120V, 50/60 Hz;

Power supply scanner

- 350W

Carrier Option

- Microfiche Carrier

Carrier must handle the following:

All microfiche formats, Aperture Cards and/or jackets-  
unit must include RC 21 Interface Kit

Controller Options

- None needed

**Continued on Next Page**

## **Hardware Support**

- Hardware support must be provided by local field engineers.
- Support must be provided by the manufacturer of the bid equipment and software.

## **Software - Minimum Bid Specifications**

- General requirement of Software: Application Software must combine a user-friendly interface with a wide range of output, indexing, retrieval and distribution tools. Must be capable of batch scanning and digitalization of microfiche images.
- System must output versatile image distribution--including TIFF, multi-page TIFF, CD Publish and optional PDF and KOFAX Ascent output modules.
- Software must have save options that allow efficient job management: Operators can interrupt, suspend, and return to jobs later. Accept or Reject options must be available for scanned batches.
- System must Create CDs: Must have the ability to store scanned images, index databases, and the CD Retrieve Viewer on either a CD or a DVD, for efficient storage and retrieval of items later.
- **Software must have an Index Utility:** Must provide up to 10 fields--text, numeric or date--with up to 32 characters per field. Auto-repeat indexing, such as "current date.

## **Integration- Bid Specifications**

- Function of the integration: The purpose of the software integration is so that a user(s) scanning microfiche can index a set of images and those images/data will automatically update the agency's existing PaperVision Enterprise wide document imaging storage and retrieval system. The integration will specifically launch the image/data from a network file and automatically import the image/data into a PVE datagroup format and import into PaperVision Enterprise server, without any user involvement. After the integration software has performed between the two systems, the existing document imaging enterprise system should be able to retrieve these scanned images and their data from any PC on the network using the existing document imaging storage and retrieval software and systems.
- The vendor must have a comprehensive working knowledge and understanding of the existing enterprise wide document imaging system's architecture and processes, as well as how the system is integrated with other systems in place for the creation and distribution of imaged documents and data across the customer's enterprise network.
- The vendor must have a full working knowledge and understanding of the existing integration that has been facilitated on this enterprise wide imaging system to-date, and the integration being sought under this bid must work with and in no way interfere with any existing processes.

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- The vendor must have local software development and support personnel for the software integration sought under this bid, as well as local support personnel available upon customer request. Local, as used here, is defined as within 100 miles of DIR's Central office located in Montgomery, Alabama.