

UJS 2010 File Folder BID SPECIFICATIONS

Letter and legal full cut end tab folders of 14 point colored stock with fasteners per attached spread sheet, complete with computerized color-coding in the following format or label design, six color bars (four numeric and two alpha) plus a year label. Folder to be created from the attached spread sheet. Color bars to be grouped by primary, secondary and tertiary digits and in alphabetical numeric order. Digits to be printed on a white background adjacent to color blocks for fast reading and recognition. Color blocks to be encased in a black outline for crisp color distinction. The color-coding to be printed with a non-smudging, color-fast toner, laminated on the edge for added durability.

Color-coding to be printed on a separate label a minimum of 8 point thickness with a 2.5 mil matte finish laminated covering the color bars only, wrapped around and bonded with a cold glue to the folder tab to generate an additional 10.5 thickness, and when added to the 14 point double tab folder, creates a 38.5 point reinforced tab. Standard label is $\frac{3}{4}$ " deep on the front by $\frac{15}{16}$ " at the back side of the label, and $7\frac{3}{4}$ " long x $1\frac{11}{16}$ " wide.

Letter size folders are listed in the spread sheet as #1406; legal folders are listed as #1426 with both being followed with fastener positions. Folders with an "EF" suffix are ear flap folders with a fastener on the ear flap (extension of back side of the folder opposite the end tab).

Folders are to be boxed 50 per box, 250 per carton/case. The color of folders and sequential numbering is to be visible on all outer and inside boxes, i.e. Carton 1 of 20, Boxes 1 of 5, Series SM0001 – SM0250, Color. All must be inside delivery, and set in place.

Contact for questions:

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