



INVITATION TO BID NO: 14-R-2257895

STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING

REQ. AGENCY : 005044  
DEPT OF CORRECTIONS  
AGENCY REQ. NO. : CEN4105  
T-NUMBER :  
DATE ISSUED : 10/11/13  
VENDOR NO. :  
VENDOR PHONE NO. :  
SNAP REQ. NO. : 1521637  
BUYER NAME : WENDY PENTON

INVITATION TO BID

FOR: DISPOSABLE PRODUCTS

BUYER PHONE NO. : (334) 353-7176-  
PURCHASING PHONE NO: (334) 242-7250

BID MUST BE RECEIVED BEFORE:  
DATE: 11/04/13 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:  
DATE: 11/05/13 TIME: 10:00 AM

TO BE COMPLETED BY VENDOR

INFORMATION IN THIS SECTION SHOULD BE PROVIDED, AS APPROPRIATE. BID RESPONSE MUST BE IN INK OR TYPED WITH ORIGINAL SIGNATURE AND NOTARIZATION.

1. DELIVERY: CAN BE MADE \_\_\_\_\_ DAYS OR \_\_\_\_\_ WEEKS AFTER RECEIPT OF ORDER
2. TERMS: \_\_\_\_\_(DISCOUNTS ARE TAKEN WITHOUT REGARD TO DATE OF PAYMENT.)
3. PRICE VALID FOR ACCEPTANCE WITHIN \_\_\_\_\_ DAYS.
4. VENDOR QUOTATION REFERENCE NUMBER, IF ANY: \_\_\_\_\_  
(THIS NUMBER WILL APPEAR ON THE PURCHASE ORDER.)
5. E-MAIL ADDRESS: \_\_\_\_\_  
INTERNET WEBSITE: \_\_\_\_\_
6. GENERAL CONTRACTOR'S LICENSE NO: \_\_\_\_\_  
TYPE OF G.C. LICENSE: \_\_\_\_\_

\*\*\*\*\* IMPORTANT NOTE: \*\*\*\*\*

BIDDERS MUST COMPLY WITH ALL "BID RESPONSE INSTRUCTIONS" ON PAGE 2, TO INCLUDE ITEM 6 - COPY REQUIREMENT.

RETURN INVITATION TO BID:

US MAIL

COURIER

STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING  
P O BOX 302620  
MONTGOMERY, AL 36130-2620

STATE OF ALABAMA  
DIVISION OF PURCHASING  
RSA UNION BUILDING  
100 N. UNION ST., SUITE 192  
MONTGOMERY, AL 36104

SIGNATURE AND NOTARIZATION REQUIRED

I HAVE READ THE ENTIRE BID AND AGREE TO FURNISH EACH ITEM OFFERED AT THE PRICE QUOTED. I HERBY AFFIRM I HAVE NOT BEEN IN ANY AGREEMENT OR COLLUSION AMONG BIDDERS IN RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO REFRAIN FROM BIDDING.

SWORN TO AND

\_\_\_\_\_  
VENDOR NUMBER  
(MUST MATCH REGISTRATION)

\_\_\_\_\_  
AUTHORIZED SIGNATURE (INK)

SUBSCRIBED BEFORE ME THIS

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
TYPE/PRINT AUTHORIZED NAME

\_\_\_\_\_  
DAY OF \_\_\_\_\_

\_\_\_\_\_  
MAIL ADDRESS

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
CITY, STATE, ZIP

\_\_\_\_\_  
TOLL FREE NUMBER

\_\_\_\_\_  
TERM EXP:

\_\_\_\_\_  
PHONE INCLUDING AREA CODE

\_\_\_\_\_  
FAX NUMBER

STANDARD TERMS & CONDITIONS

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AUTHORITY:

THE DEPARTMENT OF FINANCE CODE OF ADMINISTRATIVE PROCEDURE, CHAPTER 355-4-1 EFFECTIVE DECEMBER 20, 2001 IS INCORPORATED BY REFERENCE AND MADE A PART OF THIS DOCUMENT. TO RECEIVE A COPY CALL (334)242-7250, OR OUR WEBSITE WWW.PURCHASING.ALABAMA.GOV .

BID (ITB) RESPONSE INSTRUCTIONS

REV: 03/31/11

1. TO SUBMIT A RESPONSIVE BID, READ THESE INSTRUCTIONS, ALL TERMS, CONDITIONS AND SPECIFICATIONS.
2. BID ENVELOPES/PACKAGES/BOXES MUST BE IDENTIFIED ON FRONT, PREFERABLY LOWER LEFT CORNER AND BE VISIBLE WITH THE BID NUMBER AND OPENING DATE. EACH INDIVIDUAL BID (IDENTIFIED BY A UNIQUE BID NUMBER) MUST BE SUBMITTED IN A SEPARATE ENVELOPE. RESPONSES TO MULTIPLE BID NUMBERS SUBMITTED IN THE SAME ENVELOPE/COURIER PACKAGE, THAT ARE NOT IN SEPARATE ENVELOPES PROPERLY IDENTIFIED, WILL BE REJECTED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR LATE BIDS FOR ANY REASON INCLUDING THOSE DUE TO POSTAL, OR COURIER SERVICE. BID RESPONSES MUST BE IN THE DIVISION OF PURCHASING OFFICE PRIOR TO THE "RECEIVE DATE AND TIME" INDICATED ON THE BID.
3. BID RESPONSES (PAGE 1, PRICE SHEET AND ADDENDUMS (WHEN SIGNATURE IS REQUIRED)) MUST BE IN INK OR TYPED ON THIS DOCUMENT. OR EXACT FORMAT WITH SIGNATURES BEING HANDWRITTEN ORIGINALS IN INK (PERSON SIGNING BID, NOTARY, AND NOTARY EXPIRATION), OR THE BID WILL BE REJECTED. UNLESS INDICATED IN THE BID, ALL PRICE PAGES MUST BE COMPLETED AND RETURNED. IF AN ITEM IS NOT BEING BID, IDENTIFY IT AS NB (NO-BID). PAGES SHOULD BE SECURED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR MISSING PAGES. FAXED BID RESPONSES WILL NOT BE ACCEPTED.
4. THE UNIT PRICE ALWAYS GOVERNS REGARDLESS OF THE EXTENDED AMOUNT. A UNIT PRICE CHANGE ON A LINE MUST BE INITIALED BY THE PERSON SIGNING THE BID, OR THAT LINE WILL BE REJECTED. THIS INCLUDES A CROSS-OUT, STRIKE-OVER, INK-OVER, WHITE-OUT, ERASURE, OR ANY OTHER METHOD CHANGING THE PRICE.
5. THE DIVISION OF PURCHASING IS NOT RESPONSIBLE FOR MISINTERPRETATION OF DATA FAXED FROM THIS OFFICE.
6. THE DIVISION OF PURCHASING REQUIRES AN ORIGINAL AND A MINIMUM OF ONE EXACT COPY OF THE SIGNED, NOTARIZED INVITATION-TO-BID TO INCLUDE ANY REQUIRED ADDENDUM(S) AND DOCUMENTATION. THE ORIGINAL AND THE COPY SHOULD BE SUBMITTED TOGETHER AS A BID PACKAGE. FAILURE TO MARK RESPONSES AS "ORIGINAL" AND/OR "COPY" COULD RESULT IN THE ENTIRE BID RESPONSE BEING REJECTED.
7. AN IMPROPERLY SUBMITTED BID, LATE BID, OR BID THAT IS CANCELLED ON OR BEFORE THE OPENING DATE WILL BE HELD FOR 90 DAYS AND THEN DESTROYED. THE BID MUST BE RETRIEVED DURING REGULAR WORK HOURS, MONDAY - FRIDAY, EXCEPT STATE HOLIDAYS. AFTER THE BID IS DESTROYED, THE DIVISION OF PURCHASING ASSUMES NO RESPONSIBILITY FOR THE DOCUMENT.

DISQUALIFIED/CANCELLED BID

BIDS THAT ARE IMPROPERLY SUBMITTED OR RECEIVED LATE WILL BE A RESPONSE FOR RECORD, BUT WILL NOT BE RETURNED OR A NOTIFICATION MAILED.

THE FOLLOWING IS A PARTIAL LIST WHEREBY A BID RESPONSE WILL BE DISQUALIFIED:

- BID NUMBER NOT ON FACE OF ENVELOPE/COURIER PACKAGE/BOX
- RESPONSES TO MULTIPLE BID NUMBERS IN SAME ENVELOPE NOT PROPERLY IDENTIFIED
- BID RECEIVED LATE
- BID NOT SIGNED/NOT ORIGINAL SIGNATURE
- BID NOT NOTARIZED/NOT ORIGINAL SIGNATURE OF NOTARY AND/OR NO NOTARY EXPIRATION
- NOTARIZED OWN SIGNATURE
- REQUIRED INFORMATION NOT SUBMITTED WITH BID
- FAILURE TO SUBMIT THE ORIGINAL BID AND A COMPLETE EXACT COPY
- BID RECEIVED FROM NON-REGISTERED/EXPIRED VENDOR

BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535 AND AS AMENDED BY ACT 2012-491)

AS A CONDITION FOR AWARD OF THIS ITB, THE VENDOR ACKNOWLEDGES THE FOLLOWING:

"BY SIGNING THIS CONTRACT, THE CONTRACTING PARTIES AFFIRM, FOR THE DURATION OF ANY AGREEMENT THAT THEY WILL NOT VIOLATE FEDERAL IMMIGRATION LAW OR KNOWINGLY EMPLOY, HIRE FOR EMPLOYMENT, OR CONTINUE TO EMPLOY AN UNAUTHORIZED ALIEN WITHIN THE STATE OF ALABAMA. FURTHERMORE, A CONTRACTING PARTY FOUND TO BE IN VIOLATION OF THIS PROVISION SHALL BE DEEMED IN BREACH OF THE AGREEMENT AND SHALL BE RESPONSIBLE FOR ALL DAMAGES RESULTING THEREFROM."

STANDARD TERMS & CONDITIONS

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VERIFICATION OF ENROLLMENT IN THE E-VERIFY PROGRAM WILL BE REQUIRED PRIOR TO ANY AWARD TO A VENDOR WHO EMPLOYS ONE OR MORE EMPLOYEES WITHIN THE STATE OF ALABAMA. E-VERIFY DOCUMENTATION SHOULD BE IDENTIFIED WITH THE BID NUMBER AND THE BUYER NAME. FAILURE TO PROVIDE DOCUMENTATION WITHIN 5 CALENDAR DAYS OF NOTIFICATION WILL RESULT IN THE REJECTION OF YOUR BID. TO ENROLL IN THE E-VERIFY PROGRAM VISIT WWW.DHS.GOV/E-VERIFY.

CERTIFICATION PURSUANT TO ACT NO. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

INFORMATION AND ASSISTANCE TO MINORITY AND WOMEN-OWNED BUSINESSES IN ACQUIRING M/WBE CERTIFICATION MAY BE OBTAINED FROM THE OFFICE OF MINORITY BUSINESS ENTERPRISE, 1-800-447-4191.

SPECIAL TERMS & CONDITIONS

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#### VENDOR REGISTRATION AND FEE PAYMENT ONLINE

EFFECTIVE SEPTEMBER 1, 2010, VENDORS MUST REGISTER ONLINE TO RECEIVE NOTIFICATION OF BIDS. GO TO WWW.PURCHASING.ALABAMA.GOV TO REGISTER. BIDS WILL NOT BE ACCEPTED FROM NON-REGISTERED VENDORS FOR BIDS ISSUED AFTER SEPTEMBER 1, 2010. A VENDOR'S REGISTRATION MUST BE MAINTAINED THROUGHOUT THE LIFE CYCLE OF AN AWARDED CONTRACT, TO INCLUDE RENEWAL PERIODS. AT THE TIME OF REGISTRATION, VENDOR MUST PAY A BIENNIAL REGISTRATION FEE. PAYMENT MUST BE MADE BY CREDIT CARD, DEBIT CARD, OR BY ELECTRONIC CHECK. VENDOR NUMBER SUBMITTED ON BID RESPONSE MUST MATCH VENDOR REGISTRATION OR THE BID WILL BE REJECTED.

#### INTENT TO AWARD

EFFECTIVE MAY 1, 2008, THE STATE OF ALABAMA - DIVISION OF PURCHASING WILL ISSUE AN 'INTENT TO AWARD' BEFORE A FINAL AWARD IS MADE. THE 'INTENT TO AWARD' WILL CONTINUE FOR A PERIOD OF FIVE (5) CALENDAR DAYS, AFTER WHICH A PURCHASE ORDER WILL BE PRODUCED. UPON FINAL AWARD, ALL RIGHTS TO PROTEST ARE FORFEITED. A DETAILED EXPLANATION OF THIS PROCESS MAY BE REVIEWED IN THE ALABAMA ADMINISTRATIVE CODE - CHAPTER 355-4-1(14).

#### ALTERNATE BID RESPONSE

UNLESS STATED ELSEWHERE IN THIS INVITATION-TO-BID (ITB) THE STATE OF ALABAMA WILL ACCEPT AND EVALUATE ALTERNATE BID SUBMITTALS ON ANY ITB'S. ALTERNATE BID RESPONSES WILL BE EVALUATED ACCORDING TO THE REQUIREMENTS AS ALL OTHER RESPONSES TO THIS ITB.

#### INTERNET WEBSITE LINK'S

INTERNET AND/OR WEBSITE LINKS WILL NOT BE ACCEPTED IN BID RESPONSES AS A MEANS TO SUPPLY ANY REQUIREMENTS STATED IN THIS ITB (INVITATION-TO-BID).

#### PRODUCT DELIVERY, RECEIVING AND ACCEPTANCE

IN ACCORDANCE WITH THE UNIVERSAL COMMERCE CODE (CODE OF ALABAMA, TITLE 7), AFTER DELIVERY, THE STATE OF ALABAMA HAS THE RIGHT TO INSPECT ALL PRODUCTS BEFORE ACCEPTING. THE STATE WILL INSPECT PRODUCTS IN A REASONABLE TIMEFRAME. SIGNATURE ON A DELIVERY DOCUMENT DOES NOT CONSTITUTE ACCEPTANCE BY THE STATE. THE STATE WILL ACCEPT PRODUCTS ONLY AFTER SATISFACTORY INSPECTION.

#### SALES TAX EXEMPTION

PURSUANT TO THE CODE OF ALABAMA, 1975, TITLE 40-23-4 (A) (11), THE STATE OF ALABAMA IS EXEMPT FROM PAYING SALES TAX. AN EXEMPTION LETTER WILL BE FURNISHED UPON REQUEST.

#### INVOICES

INQUIRIES CONCERNING PAYMENT AFTER INVOICES HAVE BEEN SUBMITTED ARE TO BE DIRECTED TO THE RECEIVING AGENCY, NOT THE DIVISION OF PURCHASING

#### BID RESPONSES AND BID RESULTS

UNEVALUATED BID RESPONSES (NOT BID RESULTS) ARE AVAILABLE ON OUR WEB SITE AT WWW.PURCHASING.ALABAMA.GOV. BID RESULTS WILL BE MADE AVAILABLE FOR REVIEW IN THE DIVISION OF PURCHASING OFFICE, BUT ONLY AFTER THE BID HAS BEEN AWARDED. WE DO NOT FAX OR MAIL COPIES OF BID RESULTS. IF A VENDOR WISHES TO REVIEW BID RESULTS IN OUR OFFICE, THEY SHOULD FAX THEIR REQUEST TO REVIEW THE BID TWO DAYS IN ADVANCE TO THE "BID REVIEW CLERK" AT (334) 242-4419. BE SURE TO REFERENCE THE BID NUMBER.

#### FOREIGN CORPORATION - CERTIFICATE OF AUTHORITY

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ALABAMA LAW PROVIDES THAT A FOREIGN CORPORATION (AN OUT-OF-STATE COMPANY/FIRM) MAY NOT TRANSACT BUSINESS IN THE STATE OF ALABAMA UNTIL IT OBTAINS A CERTIFICATE OF AUTHORITY FROM THE SECRETARY OF STATE. SECTION 10-2B-15.01, CODE OF ALABAMA 1975. TO OBTAIN FORMS FOR A CERTIFICATE OF AUTHORITY, CONTACT THE SECRETARY OF STATE, CORPORATIONS DIVISION, (334) 242-5324. THE CERTIFICATE OF AUTHORITY DOES NOT KEEP THE VENDOR FROM SUBMITTING A BID.

BID IDENTIFICATION

REFERENCE PAGE 2, ITEM 2. DUE TO THE POSTAL SERVICE PUTTING BAR CODE LABELS ON ENVELOPES, IT CONCEALS THE BID NUMBER AND DATE IF THE VENDOR HAS WRITTEN THEM OTHER THAN THE LOWER LEFT CORNER, THEREFORE THE BID WOULD BE REJECTED FOR NOT BEING PROPERLY IDENTIFIED.

AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA)

COMPLIANCE WITH THE REPORTING REQUIREMENTS OF THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA): WHEN THE SELECTED VENDOR IS NOTIFIED BY THE PROCURING AGENCY THAT SPECIFIC PURCHASES ARE BEING PAID WITH ARRA OR STIMULUS FUNDS, THE VENDOR SHALL COMPLY WITH THE ARRA REPORTING REQUIREMENTS DEFINED BY THE FEDERAL OMB. THE PROCURING AGENCY IS RESPONSIBLE FOR INFORMING THE AWARDED VENDOR AS SOON AS THE AGENCY IS AWARE THAT ARRA OR STIMULUS FUNDS ARE BEING USED TO PURCHASE ITEMS OR SERVICES AWARDED BY THE ITB AND WHETHER TO REPORT THE INFORMATION TO THE PROCURING AGENCY OR DIRECTLY TO THE FEDERAL GOVERNMENT. THE PROCURING AGENCY MAY NOTIFY THE VENDOR AT THE TIME THE PURCHASE ORDER IS PROCESSED, BY CHANGE ORDER, E-MAIL OR LETTER. THE VENDOR SHALL PROVIDE THE REQUESTED REPORT INFORMATION AS REQUIRED BY LAW.

AWARD:

AWARD WILL BE BY INDIVIDUAL ITEM, OR GROUPS OF ITEMS (IF INDICATED) TO THE LOWEST RESPONSIBLE BIDDER MEETING ALL SPECIFICATIONS.

DELIVERIES:

NO DELIVERES ARE ACCEPTED ON WEEKENDS OR LEGAL HOLIDAYS. DELIVERY TIMES ARE 7:00 AM UNTIL 2:00 PM.

\*\* PLEASE CONTACT KYLE BAYER (334) 567-1573 TO SCHEDULE DELIVERY. \*\* ALL PACKING SLIPS MUST CONTAIN PURCHASE ORDER NUMBERS OR BE REJECTED. ITEMS WHERE APPLICABLE MUST BE PALLETIZED ON STANDARD 4-WAY PALLETS, 40" X 48" NORMALLY 48 CASES TO PALLET AND SHRINK WRAPPED.

DELIVERY TIME FRAME:

ALL ITEMS ORDERED MUST BE DELIVERED TO THE "SHIP TO" ADDRESS SHOWN ON THE P.O. WITHIN THIRTY (30) DAYS OF VENDOR'S RECEIPT OF ORDER.

FREIGHT:

BID IS F.O.B. DESTINATION. ANY FREIGHT CHARGES MUST BE INCLUDED IN THE BID PRICES.

NON-APPROPRIATION OF FUNDS:

CONTINUATION OF ANY AGREEMENT BETWEEN THE STATE AND A BIDDER BEYOND A FISCAL YEAR IS CONTINGENT UPON CONTINUED LEGISLATIVE APPROPRIATION OF FUNDS FOR THE PURPOSE OF THIS BID AND ANY RESULTING AGREEMENT. NON-AVAILABILITY OF FUNDS AT ANY TIME SHALL CAUSE ANY AGREEMENT TO BECOME VOID AND UNENFORCEABLE AND NO LIQUIDATED DAMAGES SHALL ACCRUE TO THE STATE AS A RESULT. THE STATE WILL NOT INCUR LIABILITY BEYOND THE PAYMENT OF ACCRUED AGREEMENT PAYMENT.

PRORATION:

ANY PROVISION OF A CONTRACT RESULTING FROM THIS BID TO THE CONTRARY NOTWITHSTANDING, IN THE EVENT OF FAILURE OF THE STATE TO MAKE PAYMENT HEREUNDER AS A RESULT OF PARTIAL UNAVAILABILITY, AT THE TIME SUCH

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PAYMENT IS DUE, OF SUCH SUFFICIENT REVENUES OF THE STATE TO MAKE SUCH PAYMENT (PRORATION OF APPROPRIATED FUNDS FOR THE STATE HAVING BEEN DECLARED BY THE GOVERNOR PURSUANT TO SECTION 41-4-90 OF THE CODE OF ALABAMA 1975), THE CONTRACTOR SHALL HAVE THE OPTION, IN ADDITION TO THE OTHER REMEDIES OF THE CONTRACT, OF RENEGOTIATING THE CONTRACT (EXTENDING OR CHANGING PAYMENT TERMS OR AMOUNTS) OR TERMINATING THE CONTRACT.

MANUFACTURER/MODEL NUMBERS:

AT THE END OF EACH ITEM WHERE SPACES ARE MARKED "MFR, MODEL#, THE VENDOR IS TO INDICATE THE MANUFACTURER & ALL STOCK/MODEL NUMBERS NECESSARY TO COMPLETE EACH UNIT AS SPECIFIED OR THE BID FOR THAT LINE ITEM WILL BE REJECTED.

DESCRIPTIVE LITERATURE:

THE BRANDS AND MODEL NUMBERS REFERENCED PROVIDE A LEVEL OF QUALITY, AND UNLESS OTHERWISE SPECIFIED, ARE NOT RESTRICTIVE. VENDORS BIDDING ALTERNATE ITEMS MUST PROVIDE COMPLETE DESCRIPTIVE/TECHNICAL LITERATURE FOR CONSIDERATION AND EVALUATION WITH THEIR BID, AND WITH THE BID COPY PER ITEM NUMBER 6 ON PAGE 2. REFERENCE TO LITERATURE WITH A PREVIOUS BID WILL NOT SATISFY THIS REQUIREMENT. FAILURE TO PROVIDE THE REQUIRED LITERATURE WILL RESULT IN THE REJECTION OF THE BID. PHYSICAL INSPECTION AND OPERATIONAL EVALUATION MAY ALSO BE REQUIRED WITHOUT COST OR OBLIGATION TO THE STATE OF ALABAMA.

MATERIALS, SUPPLIES OR EQUIPMENT:

ALL MATERIALS, SUPPLIES OR EQUIPMENT BEING BID AND DELIVERED TO THE STATE SHALL BE NEW, UNUSED, OF RECENT MANUFACTURE, FIRST CLASS IN EVERY RESPECT, AND SUITABLE FOR THEIR INTENDED PURPOSE.

REQUESTED INFORMATION:

ANY ADDITIONAL INFORMATION REQUESTED FROM A VENDOR MUST BE FURNISHED WITHIN TEN (10) CALENDAR DAYS FROM RECEIPT OF REQUEST.

SAMPLES:

STARTING WITH THE LOWEST APPARENT BIDDER THE DEPARTMENT OF CORRECTIONS MAY REQUEST SAMPLES DURING THE EVALUATION PERIOD. THE VENDOR MUST PROVIDE THE SAMPLES TEN (10) CALENDAR DAYS AFTER NOTIFICATION. IF NOT DESTROYED DURING EVALUATION, SAMPLES WILL BE RETURNED PROVIDED A REQUEST FOR RETURN ACCOMPANIES THE SAMPLE AND INCLUDES UPS PICKUP SLIP OR OTHER MODE OF RETURN. INDIVIDUAL SAMPLES SHOULD BE LABELED WITH VENDOR NAME, ITB NUMBER, ITEM REFERENCE NUMBER, MANUFACTURER AND MODEL NUMBERS. FAILURE TO FURNISH SAMPLES ON THE REQUESTED ITEM WILL RESULT IN THE BID ON THAT ITEM BEING REJECTED.

ATTACHMENTS

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\*\*\*\*\* IMPORTANT NOTES \*\*\*\*\*

IT IS THE RESPONSIBILITY OF BIDDING VENDORS TO READ THIS ENTIRE BID FROM BEGINNING TO END AND TO COMPLY WITH ALL INSTRUCTIONS AND TERMS AND CONDITIONS.

BIDDERS MAY ONLY SUBMIT THE REQUIRED PAGES OF THE ITB WITH ATTACHMENTS

BIDDERS CAN BID A GROUP OR ALL GROUPS. PRICING MUST BE INDICATED UNDER THE "UNIT PRICE" PER LINE ITEM, THEN ADDED FOR GROUP TOTAL.

\*\*\*\*\*IMPORTANT INFORMATION\*\*\*\*\*

\*ALL SPECIFICATION QUESTIONS ARE TO BE EMAILED ONLY TO THE AGENCY:  
(SEE BELOW)

\*FOR SPECIFICATION QUESTIONS CONTACT THE PROCUREMENT OFFICER:  
BETH.BURNETT@ALABAMA.GOV

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FOR PROCEDURAL QUESTIONS CONTACT THE BUYER: WENDY PENTON @  
(334) 353-7176 OR WENDY.PENTON@PURCHASING.ALABAMA.GOV

PRICE SHEET

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
UNLESS SPECIFIED OTHERWISE BELOW: SHIP TO: 005044 / 0001 DEPT OF CORRECTIONS SHIPPING WAREHOUSE 2699 MARON SPILLWAY ELMORE AL 36025					
00001	COMMODITY CODE: 640-60-050799 TRAY, SERVING 5 COMPARTMENT DISPOSABLE SIZE: 10-1/4" X 8-1/4" COLOR: WHITE. 500 UNITS/CASE, 125 UNITS/SLEEVE. INVENTORY #P0569  MFR: _____ MODEL#: _____ PACTIV # TH1-0500 OR EQUAL	1000	CS	_____	_____
00002	COMMODITY CODE: 640-15-032971 BAG, PAPER KRAFT 50 LB 12 X 7 X 17 1/6 BARREL, 50-52# BASIS, 500/BUNDLE. INVENTORY #Q0594  MFR: _____ MODEL#: _____ DURO 80075 OR EQUAL	129	BD	_____	_____
00003	COMMODITY CODE: 640-60-050874 SANDWICH BAGS, PLASTIC CLEAR, FOLD OVER LOCK-TOP, NOT ZIPLOCK. 6-3/4" X 6-3/4" X 1". 2000/BX. INVENTORY #Q0595  MFR: _____ MODEL#: _____ ELKAY PLASTIC HD07 OR EQUAL	230	BX	_____	_____
00004	COMMODITY CODE: 640-60-068045 CAPS, COOKS, DISPOSABLE PAPER STYLE: OVERSEAS, ADJUSTABLE COLOR: WHITE WITH RED, BLUE OR GREEN BORDER. PACKED: 10 PKGS OF 100 PER CASE. INVENTORY #Q0619  MFR: _____ MODEL#: _____ CELLUCAP RC100 OR EQUAL	352	CS	_____	_____
00005	COMMODITY CODE: 640-60-033130 CUPS, HOT/COLD 8 OZ. FABRICATED FOAM 1,000/CASE. MUST BE PALLETIZED INVENTORY #Q0621  MFR: _____ MODEL#: _____ DART NT8 OR 8J8 OR EQUAL.	1200	CS	_____	_____
00006	COMMODITY CODE: 640-60-085797 CUP LIDS, 8 OZ STYROFOAM CUPS, STRAW SLOTTED, 1,000/CASE. MUST BE PALLETIZED INVENTORY #Q0622  MFR: _____ MODEL#: _____ DART NO 8-SL OR EQUAL	112	CS	_____	_____
00007	COMMODITY CODE: 640-60-050798	1024	CS	_____	_____
PAGE TOTAL					_____

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
	SPOON, PLASTIC MEDIUM WEIGHT, 28.7 GRAMS /10 SPOONS, 5-3/4". 1,000 SPOONS/CASE. INDIVIDALLY WRAPPED. INVENTORY #Q0635 MFR: _____ MODEL#: _____ MAX-PACK 331WF OR EQUAL				
00008	COMMODITY CODE: 640-60-089058 APRON, POLYMER/VINYL 35" X 50" YELLOW 1-3/4" NECK BAND, REGULAR BIB. EYELETS FOR BACK TIES DIELECTRICALLY WELDED. STAIN PROOF, WATER PROOF, IMPERVIOUS TO OILS. WILL NOT CRACK, STICK OR PEEL. NON FLAMMABLE ODORLESS, WRINKLE RESISTANT, MILDEW PROOF. INVENTORY #V0670 MFR: _____ MODEL#: _____ SAFETY ZONE DAV35 OR EQUAL	1700	EA	_____	_____
00009	COMMODITY CODE: 640-60-058726 GLOVES, POLYETHYLENE, 1-MIL WEIGHT, FIVE FINGERED, REGULAR CUFF LENGTH WITH LARGE - 100/PK, 10 PK/BX, 10 BX/CS. INVENTORY #V0696 MFR: _____ MODEL#: _____ FOODHANDLE 104-FHCT16-CP OR EQUAL	115	CS	_____	_____
00010	COMMODITY CODE: 640-60-067441 GLOVES, FOOD SERVICE, HEAVY DUTY, FOR WASHING POTS AND PANS, DEEP FRYER, GREASE FILTERS, AND COOKING SURFACES, DIPPED ROUGH FINISH, NEOPRENE COATED, FABRIC LINED, CURVED FINGERS AND WINGED THUMB, WET GRIP, SNAG AND PUNCTURE RESISTANT, RESISTS OILS AND DETERGENTS. 14"LONG, BLACK GAUNTLET, SIZE 10 INVENTORY #V3399 MFR: _____ MODEL#: _____ BEST VALUE TEXTILE #1214 OR EQUAL	288	PR	_____	_____
00011	COMMODITY CODE: 640-60-088844 SPORK EATING UTENSIL, FORK AND SPOON COMBINATION, MUST MEET FDA REQUIREMENTS AS A MULTI-USE PRODUCT FOR FOOD SERVICE, MADE OF VIRTUALLY UNBREAKABLE POLYCARBONATE OR POLYPROPYLENE, STAIN AND ODOR RESISTANT, DISHWASHER SAFE, COLOR ORANGE PACKED 432 PER CASE. INVENTORY #P3498 MFR: _____ MODEL#: _____ DURALUX MODEL SS-36 OR EQUAL	215	CS	_____	_____
00012	COMMODITY CODE: 640-50-068121 CUPS, COLD WATER CONICAL 3-1/4 OZ WHITE 1-PIECE, SINGLE WRAP, DRY WAXED, PLAIN,	8	CS	_____	_____
	PAGE TOTAL				_____

PRICE SHEET

VENDOR NAME :

VENDOR NUMBER: -

ITB NO. : 14-R-2257895

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INVITATION TO BID

OPEN DATE : 11/05/13 TIME: 10:00 AM

RETURN DATE: 11/04/13 TIME: 5:00 PM

LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
	STRAIGHT EDGE. PREFERRED PACKAGING: 5 M PER CASE. INVENTORY #Q0620				
	MFR: _____ MODEL#: _____ NUMBER PER CASE: _____ FORT HOWARD CS204 OR EQUAL				
00013	COMMODITY CODE: 095-65-003590 HAIRNET, WHITE, BOUFFANT STYLE, 1/8" HONEYCOMB DESIGNED MESH, SOFT, HEAVY- WEIGHT NYLON. PACKED 100 EACH PER BOX 10 BOXES PER CASE.	10000	BX	_____	_____
	LATEX FREE, SIZE 21", COMPLIES WITH FEDERAL, STATE AND LOCAL HEALTH CODES. INVENTORY #V0704				
	MFR: _____ MODEL#: _____ KEYSTONE 109HPI-21 OR EQUAL				

PAGE TOTAL \_\_\_\_\_

BID TOTAL \_\_\_\_\_